

RFA for Professional Development Grant Frequently Asked Questions



General Grant Application Questions

Q. How many directors and teachers are currently being served under the current PD project?

A. The current number of unique individuals served for PY13 is 480. This does not include TASC Regional, WorkINdiana, InTERS, and any webinar trainings. DWD anticipates approximately 350-400 participants at the Summer Institute.

Q. How many teachers are full time and how many part time?

A. The most recent data reported to the federal government indicates that we have 359 part-time and 128 full-time teachers.

Q. What was the date or year of the last gap analysis referenced in the RFA?

A. 2011

Q. Regarding the next generation science standards, is it the anticipated task of the funded PD team/vendor to pare down the science standards? Is OCTE doing that? Then am I correct in assuming that curriculum will be developed by the PD team and implementation will follow?

A. No, not exactly. DWD intends for it to be a bit broader than that. The focus would be on a review, alignment and development of Science Standards appropriate for Adult Education students, which should include the Next Generation Science Standards, but should also take into account any additional relevant standards. Currently OCTAE has indicated that they do not have existing plans to develop or review science standards in the way that they did for ELA and Math. The only part of the project that takes place over the next program year is the review and development of the standards.

In subsequent program years it is the PD contractors will develop training for teachers to support the implementation of the Science standards DWD adopts. This PD will include in some way the Standards in Action process. We do not plan to use the science research or standards to create curriculum in the sense of instructional materials for teachers to use with students.

Q. Is there a limit to the number of appendices to the grant responses?

A. Applicants may include appendices, but we cannot guarantee that we will review them. Applicants are encouraged to include all critical information in the narrative section(s) of their application.

Questions about Project Management and Appendix B

Q. Where can one find Appendix B?

A. Applicants will find all appendices listed at: <http://www.in.gov/dwd/adulted.htm>.

Q. Do the logistics include contracting with presenters/trainers?

A. The logistics include upholding the contracts already in place with existing trainers for certain professional development initiatives including: Summer Institute 2014, ANI, ESL, SIA and AR². The grantee will also have to work with DWD to arrange presenters for some meetings, including but not limited to Summer Institute 2015.

Q. Why does DWD need someone to take on these projects? Do you foresee the grant recipient continuing to assist in the following years?

A. The grant contract is for a term of one year, with the option of renewal for an additional 2 years, for a total of a 3 year contract. It is DWD's policy to recompete grant contracts on a 3 year basis.

Q. Will current or soon to be launched trainings continue beyond PY2014, e.g., ESL, SIA?

A. Yes, on the condition of success, need, and available funding.

Budget Questions

Q. Should we provide budget detail on the events already planned that total the \$755,000?

A. No, the \$755,000 is the set budget for all currently planned events on the PY14 PD Calendar. Internally we already have rough figures on how that 755,000 will be spent. On the budget form, we will need you to itemize out how you would plan to spend the remaining \$232,000 over the course of the next program year among each of the other categories listed on the form. (The budget form can be a little confusing since the current total shows \$755,000. As you add in costs to each of the categories above the total, this will automatically update so that your final budget form reflects the total amount of the PD grant – \$987,000).

Q. Are we to describe in the narrative how those events within that \$755,000 will be executed in partnership with DWD team but we do not budget anything?

A. Yes. The questions answered under Section II, part A should describe how this will be done.

Q. Are we to budget stipends and mileage for participants or will that come out of the AE basic grants?

A. No, you will not need to take this into consideration when budgeting.

Q. Does the budget narrative count as part of the 20 pages of application narrative?

A. No, the budget narrative is separate.